**Project Planning Phase**

**Project Planning Template (Product Backlog, Sprint Planning, Stories, Story points)**

|  |  |
| --- | --- |
| Date | 03-10-2025 |
| Team ID | SWUID20250216845 |
| Project Name | Smart Meet |
| Maximum Marks | 5 Marks |

**Product Backlog, Sprint Schedule, and Estimation (4 Marks)**

**Product Backlog & Sprint Schedule**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sprint** | **Functional Requirement (Epic)** | **User Story Number** | **User Story / Task** | **Story Points** | **Priority** | **Team Members** |
| **Sprint-1** | |  | | --- | |  |  |  | | --- | | **User & Account Management** | | USN-1 | As a user, I can sign up and log in securely. | 3 | High |  |
|  |  | USN-2 | |  | | --- | | As a user, I can reset my password. |  |  | | --- | |  | | 2 | Medium |  |
|  |  | USN-3 | As a user, I can update my profile (name, picture). | 2 | Medium |  |
| **Sprint-2** | **Core Meeting Management** | USN-4 | As a host, I can create an instant meeting. | 3 | High |  |
|  |  | USN-5 | As a participant, I can join a meeting using a link. | 3 | High |  |
|  |  | USN-6 | As a host, I can end the meeting for all participants. | 2 | High |  |
| **Sprint-3** | **In-Meeting Experience** | USN-7 | As a user, I can mute/unmute my audio and start/stop my video. | 2 | High |  |
|  |  | USN-8 | |  | | --- | | As a host, I can share my screen with other participants |  |  | | --- | |  | | 3 | High |  |
|  |  | USN-9 | As a user, I can send messages in the meeting chat. | 3 | Medium |  |
| **Sprint-4** | **Post-Meeting Feature** | USN-10 | As a host, I can record the meeting to the cloud. | 3 | High |  |
|  |  | USN-11 | |  | | --- | | As a host, I can access my recordings from the dashboard. |  |  | | --- | |  | | 2 | Medium |  |
|  |  | USN-12 | As a host, I can schedule a meeting for a future date | 3 | Medium |  |
|  |  |  |  |  |  |  |

**Project Tracker, Velocity & Burndown Chart**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Sprint** | **Total Story Points** | **Duration** | **Sprint Start Date** | **Sprint End Date (Planned)** | **Story Points Completed (as on Planned End Date)** | **Sprint Release Date (Actual)** |
| **Sprint-1** | 15 | 3  Days | 25 sep 2025 | 27 sep 2025 | 15 | 27 sep 2025 |
| **Sprint-2** | 15 | 3  Days | 28 sep  2025 | 30 sep 2025 | 15 | 30 sep 2025 |
| **Sprint-3** | 15 | 3 Days | 1 oct  2025 | 3 oct 2025 | 15 | 3 oct 2025 |
| **Sprint-4** | 15 | 3 Days | 4 oct 2025 | 6 oct 2025 | 15 | 6 oct 2025 |